

Palmyra Planning Board Meeting Minutes

Date: 8/26/2025

I. Call to order and flag salute - *The meeting was called to order by the Chair at 6:00 p.m.—flag salute*

II. Roll call

Planning Board Members present: Chair David Leavitt, Vice Chair Corey Dow, Katie Burrill, Gail Jones, Alternates Michael LePage and William Freudenberger (Corey and Gail came in late)

Diane White, Secretary

Select Board Members: Herb Bates

Others present: Scott King

III. Correspondence

Frank Crabtree – sign permit application for Hometown Health Center - sign permit application for review on 9/9/2025

Gail will take the lead for the review. Discussion on the legality of phasing. Dave asked that a representative be present at the next meeting to answer questions.

IV. Process Land Use Permit Application - *none*

V. Announcements

a) *Meeting with area towns postponed – September 25 at 6:00 p.m. in St. Albans – Dave encouraged board members to attend (as taxpayers)*

VI. Reports

a) *Secretary's Report (8/12/2025) – motion by Corey to accept as written—second by Bill M. Passed unanimously.*

b) *CEO Report – not present*

c) *Select Board Meeting Minutes (7/23/2025) – submitted.*

VII. Old Business

a) *Zoning Ordinance revisions review*

- *Mike submitted his suggested ordinance changes.*
- *Katie submitted suggested ordinance changes.*
- *Bill M said that he is getting information from area towns about their ordinances. He will bring in more information.*
- *Diane will prepare a binder for each member. The binder will include the suggested ordinance changes and information*

b) *Planning Board to do list*

- *Dave will review the mobile home section of the subdivision ordinance.*

c) *Kirtas Jandreau's application*

- *Kirtas Jandreau would like to proceed with his application to open a used car sales business on Main Street. Repairs will be done in another town. Planning Board members agree that he needs to submit a new application and pay the fee. Application and fee required two weeks prior to the application review.*

VIII. New Business

- a) *Diane will not attend the September 9th meeting. Corey will take the minutes.*
- b) *Bill MacLaren will not attend the September 23rd meeting.*
- c) *Discussion about a business on Ell Hill Road. Suggestion made to itemize noncompliances and give the list to the Select Board.*
- d) *Herb Bates told the board that there may be a round-about at Ell Hill in 2028.*

IX. Adjournment – 7:10 - *motion made to adjourn by Corey—second by Bill M. Passed unanimously.*

Respectfully Submitted
Diane White

NEXT MEETING – 9/9/2025